



કર્મચારી રાજ્ય વીમા નિગમ  
(શ્રમ અને રોજગાર મંત્રાલય, ભારત સરકાર)  
કર્મચારી રાજ્ય વીમા નિગમ  
(શ્રમ અને રોજગાર મંત્રાલય, ભારત સરકાર)  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(Ministry of Labour & Employment, Govt. of India)



પ્રાદેશિક કચેરી / લેન્ડ્રેય કાર્યાલય / Regional Office  
પંચદીપ ભવન, આશ્રમ માર્ગ, અમદાવાદ, ગુજરાત - ૩૮૦ ૦૦૯  
પંચદીપ ભવન, આશ્રમ માર્ગ, અમદાવાદ, ગુજરાત - ૩૮૦ ૦૦૯  
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No. 37/A/22/15/SSO/2025-Estt

Date:-16-04-2025

**OFFICE ORDER NO. 83 of 2025**

The Competent Authority has accorded approval for setting up of new Branch Offices with immediate effect at Junagadh and Porbandar District under the jurisdiction of Regional Office Ahmedabad. Branch Offices will be located at the premises / building of ESIS Dispensaries.

**Details of Branch Offices:-**

| Name of Office | ESI Corporation<br>Branch Office - Junagadh                                                                            | ESI Corporation<br>Branch Office - Porbandar                                                                                       |
|----------------|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <b>Address</b> | D-1, ESIS Dispensary<br>1st Floor, Dhruv Chamber,<br>Opp. Heera Panna Complex,<br>Bus Station Road,<br>Junagadh-362001 | D-1, ESIS Dispensary<br>1st Floor Old Nursing Hostel,<br>M. R. Hospital Compound,<br>Above District TB Centre,<br>Porbandar-360575 |
| <b>Timings</b> | From Monday to Friday<br>09:45 AM to 06:15 PM                                                                          | From Monday to Friday<br>09:45 AM to 06:15 PM                                                                                      |

Further, the Competent Authority has also ordered the additional duty of officials at newly opened Branch Offices as follows.

| Sr No | Name of the Official & Designation | Present Place of Posting                | Additional Duty               |
|-------|------------------------------------|-----------------------------------------|-------------------------------|
| 1     | Sh. Amar Gandhecha, SSO            | BO-Rajkot                               | Br Mgr Gr-II,<br>BO-Junagadh  |
| 2     | Sh. Sachin Libe, SSO               | Ins-I Branch<br>(Stationed at Jamnagar) | Br Mgr Gr-II,<br>BO-Porbandar |

The above officials are directed to take over the additional charge of Branch Offices immediately. They will be entitled for TA/DA as per rules.

They are also directed to initiate necessary action for opening of Bank Account and SBI CMP of Branch Office in coordination with Fin & A/cs.-I Br, Regional Office Ahmedabad. Necessary indent may be made to General Br / IT Br

for furniture & fixture, Stationary, Internet Connection, Computer Equipments, Peripheral etc.

Copy of joining report may be forwarded to D.D. (Admin. Br.) RO, Ahmedabad in due course.

Hindi version will follow.

Digitally signed by  
SANJEEV KUMAR SINGH  
Date: 16-04-2025  
13:09:14 Deputy Director

To,

1. The Person(s) Concerned.
2. The Director General, Estt-I / III Branch, ESI Corporation, Hqrs Office, New Delhi.
3. The Office of IC / Office of MC (West Zone), ESI Corporation, Panchdeep Bhawan, Ahmedabad.
4. The Director of Medical Services, ESI Scheme, 3<sup>rd</sup> Floor, Panchdeep Bhawan, Ahmedabad.
5. The IMO Incharge, ESI Scheme, Disp-1, Junagadh / Porbandar.
6. All the Branch Officers/ Branches, ESI Corporation, Regional Office, Ahmedabad.
7. All the Branch Managers/ Branch Offices, ESI Corporation.
8. The Branch Officer (PM Br / Gen Br / IT Br), ESI Corporation, Regional Office Ahmedabad for information **with a request to provide all necessary requirement of Branch Office on priority basis.**
9. The Branch Officer (Fin Br), ESI Corporation, Regional Office Ahmedabad for information **with a request to provide necessary assistance for opening Bank Account of Branch Office.**
10. The Website Content Manager with request to upload the same on ESIC Website.
11. The Rajbhasha Shakha for Hindi Version.
12. O.O. File / Personal File/ P.A Section.