



કર્મચારી રાજ્ય વીમા નિગમ
(શ્રમ અને રોજગાર મંત્રાલય, ભારત સરકાર)
કર્મચારી રાજ્ય વીમા નિગમ
(શ્રમ અને રોજગાર મંત્રાલય, ભારત સરકાર)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



પ્રાદેશિક કચેરી / સ્થાનિક કાર્યાલય / Regional Office
પંચદીપ ભવન, આશ્રમ માર્ગ, અમદાવાદ, ગુજરાત - ૩૮૦ ૦૦૯
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No.37/A/22/14/15/2022-Estt

Date:08-11-2024

OFFICE ORDER NO. 289 OF 2024

The Competent Authority has ordered additional charge in respect of following official :-

S/N	Name & Designation	Place of Posting	Place of Diversion
1	Ms. Vijayita Sinha, Suptd.	Medical (Admin Br), IT Br	Suptd., Med(Adm) Br, IT Br Br Mgr Gr-II, BO-Jamalpur (Addtl.)

Ms. Vijayita Sinha, Suptd is directed to take over the additional charge of Branch Manager BO-Jamalpur in the FN of 11.11.2024 from Ms.Sejal Mewada, Suptd, Legal Br who is presently holding the additional charge of Branch Office. The above official is directed to visit the Branch Office Jamalpur as per work requirement but not less than two times a week.

The Competent Authority has also directed Ms.Shipra Kanungo to report for duty directly at PM Branch, RO as ordered vide O.O.No.248 of 2024 dated 23.09.2024.

Copy of relieving/joining/charge report may be sent to B.O.(Admin Br.) R.O, Ahmedabad in due course.

Hindi Version will follow.

Signed by

Sanjeev Kumar Singh

Date: 08-11-2024 18:35:21
Deputy Director

To,

1. The Person(s) Concerned.
2. The B.O. (CRI Br/ Benefit Br / Med (Adm) Br / IT Br / Legal Br / PM Br) GRO, ESIC, Ahmedabad.
3. The Branch Manager, ESI Corporation, Branch Office Jamalpur
4. Rajbhasha for Hindi version.
5. The website content manager with a request to upload on ESIC Regional Website.
6. Officer Order File / Personal File / PA Section.